

NEASHAM PARISH COUNCIL

(Copies of meeting minutes and agendas are available on the website at <http://www.neashamparishcouncil.co.uk>)

You are hereby summoned to join a meeting of **Neasham Parish Council on Monday 6 July 2020 at 7.00 pm** to be held remotely to transact the business listed in the agenda below.

AGENDA Chair's welcome and apologies for absence.

1. Declarations of interest in items on the agenda.
2. To approve the minutes of the Ordinary Meeting held on 1 June 2020 and the Emergency Meeting held on the 18 June 2020.
3. Matters arising from previous meeting / Progress Reports.
19/006–Update on public bus services: – nothing to report .
4. PACT Report – *no meeting*.
5. Roads and footpaths.
 - Response from DBC in respect of spring water seeping through tarmac on Neasham Hill and standing water in road gutter on Teesway.
 - Fly tipping on roads within parish boundaries.
 - Obstruction of public footpaths, request to DBC if any notices were available to warn motorists.
6. Environment Agency Matters – No response from the Environment Agency regarding correspondence regular meetings, further reminder to be sent to senior manager, clarification on required on contact. No response in respect of freedom of information request for copies of risk assessments submitted 19 May.
7. Village Green.
 - Flagpole plaque of dedication/commemoration still to be addressed.
 - Goal post has been replaced by John Ryan, letter of thanks sent by clerk, asset register amended.
 - Removable bollards added to asset register as donation.
 - Request by Leslie Blundell for permission for Pilates classes to be held weekly on the village green, no objections were raised by the members and the request approved (subject to minor conditions).
 - The Chair has noted on a recent inspection that many of the Christmas tree lights had blown and will look to purchasing more.
8. Planning
 - Applications received since last meeting:-
None to date.
 - Decisions received since last meeting:-
None to date.
 - Appeal against planning permission refusal in respect 5 Houses on land off New Lane (Application No 19/00834/FUL) - the Neasham PC response, as agreed at meeting 18 June 2020, was forwarded to Planning Inspectorate by hard copies and electronically. Confirmation of receipt of electronic copy and tracking of hard copies delivery also received. Details of the grounds for appeal have been received from Darlington BC.
9. Risk Management.
 - All Scheduled Inspections for the period April/May/June had been completed.
 - 2 Defects notices were raised retrospectively for the leakages on Neasham Hill and Teesway and Darlington BC informed. Remedial action required by Darlington BC and Northumbrian Water.
 - Copy of the risk management report circulated.
 - Response still awaited from Environment Agency, meeting required to complete outstanding issues related to the Village Green Public Safety Risk Assessment.

10. Finance.

- The account for the year 2019/20 have been posted on the website and the period of Exercise of Public Rights of Inspection advertised as 22 June to 31 July.
- The Certificate of Exemption has been sent to the external auditors (Mazars).
- Approved payments made in June:- Zoom (Pro membership) £14.39 (including £2.40 non-recoverable VAT), Clerk £421.12 (Salary), HMRC £105.20 (PAYE.).
- The Clerk's salary has been moved one point to SCP 8 as NPC letter 13 August 2019.
- Copy of the 1Q Finance Report as circulated.

11. Ward Councillor Matters.

12. Correspondence (all as circulated in June).

- Various emails from NALC re: coronavirus, Chief Executive's bulletin etc dated 4/5/9/16/19/19 June 2020 (for information only unless any member has a matter arising).
- Email 07/06/20 from NALC – guide to Website Accessibility Regulations.
- Email 12/06/20 from A McNab requesting information about NPC tree survey.
- Email 16/06/20 from NALC requesting input on a new Model Code of Conduct for Councillors.

13. Other village matters.

- Chairman's Annual Report circulated, should it be published on website and notice boards.
- Broadband in Neasham.
- Defibrillator, new pads fitted, schedule of next replacement.
- Neasham Facebook page – any matters affecting Neasham PC.
- Any other coronavirus issues.

14. Date of next meeting Monday 7 September (time to be confirmed).

John Walker

Clerk to Neasham Parish Council

Please note: Members of the public are entitled to access Parish Council Meetings as a non-participating attendee, unless confidential matters are under discussion and as this will be a "virtual" meeting, any member of the public wishing to attend should contact the Clerk for further information (*email: neashampc@gmail.com*). Members of the public wishing to speak on any matter during the meeting must give written notice to the Clerk or Chair at least 2 days prior to the meeting giving brief details. Members of the public may speak only at the invitation of the Chair.