

You are hereby summoned to a meeting of **Neasham Parish Council on Monday 4<sup>th</sup> November 2019 at 6:30 pm** in Neasham Reading Room to transact the business listed in the agenda below.

**AGENDA** Chair's welcome and apologies for absence

1. Declarations of interest in items on the agenda
2. To approve the minutes of the Ordinary Meeting held on 7<sup>th</sup> October 2019
3. Matters arising from previous meeting / Progress Reports
  - **19/006**–Summary of suggested amendments to existing No12 bus route, for presentation to DBC/Bus Operator.
  - Finalised Report and Analysis of NPC Public Transport Survey prepared by Cllr GCr
  - Meeting with Cllr Paul Howell on 22<sup>nd</sup> October (DBC)
  - Email 01/10/19 from Tom Bryant (Head of Transport with TVCA) offering a consultation with NPC on matters contained in their Strategic Transport Plan
4. PACT Report
5. Roads and footpaths
  - Cutting of hedge to footpath between Neasham and Hurworth carried out by DBC
  - Accident 21/10/19 on Neasham Hill. Tractor and trailer delivering beetroot, met one of the chicken lorries coming up the hill. The tractor lost control and collided with a house wall. Police informed but did not attend. Householder given the name of the farmer responsible for the tractor
6. Environment Agency Matters
7. Village Green
  - Tree maintenance work carried out 23<sup>rd</sup> October by MissTrees
  - Additional maintenance required to tree 29 (including fence) following scheduled inspection
  - Preparatory works for Xmas tree lights to be switched on 1<sup>st</sup> December
8. Planning
  - Applications received since last meeting:-  
19/00875/FUL 71 Teesway - Erection of Two Storey Side Extension  
19/00834/OUT Land to NW of New Lane – Erection of 5No Dwellings
  - Decisions received since last meeting:-  
19/00733/FUL Cold Comfort Farm – Single Storey Extension **APPROVED**
9. Risk Management
  - Scheduled Inspections (Trees, Planters & Millennium Garden) completed in October. Programmed inspections scheduled for November – Xmas tree lights (pre-use inspection)
  - One of the privately owned flower tubs has the steel band broken off, the lady in question has been requested to make safe.
  - No defects outstanding
  - Flood Alert Monitoring Procedures and Updated Village Green Risk Assessment
10. Finance
  - Previously approved payments paid during October Misstrees £520, H Crute £145.57 Currently no further payments anticipated in October.
  - Draft budget proposals/precept
  - Draft update of NPC Financial Regs prepared, awaiting events of 31<sup>st</sup> October to complete
11. Ward Councillor Matters

Copies of **Neasham Parish Council** minutes and agendas are available on the website at:

<http://www.parish-council.com/neasham>

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12. Correspondence (all as circulated)

- Email 10/10/19 from NALC - Legal Update re Neighbourhood Planning Community Health & Wellbeing
- Email 15/10/19 from CLCA ref meeting 20/11/19
- Email 18/10/19 from NALC regarding Website Accessibility Regs Compliance (WCAG21 AA) or Basic Accessibility check
- Email 22/10/19 from DAPC reminder date of next meeting 31/10/19 presentation by D Coates
- Email 22/10/19 from Tees Valley Local Access Forum inviting membership application
- Email 24/10/19 from NALC re Cleveland Police Tees Rural Crime Forum on 18<sup>th</sup> November
- TVRA Voluntary and Community Fund 1 – Small Sparks for one-off grants between £500 and £3000, closing date for application 15<sup>th</sup> November, as discussed previously-any ideas?

13. Other village matters

- Update on Community broadband

14. Date of next meeting Monday 2<sup>nd</sup> December 2019 at 6.30pm.

John Walker

Clerk to Neasham Parish Council

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Please note that members of the public wishing to speak on any matter during the meeting must give written notice to the Clerk or Chair at least 2 days prior to the meeting giving brief details. Members of the public may speak only at the invitation of the Chair.