

Copies of **Neasham Parish Council** minutes and agendas are available on the website at:

<http://www.parish-council.com/neasham>

You are hereby summoned to join a meeting of **Neasham Parish Council on Monday 4th May 2020 at 7.00 pm** to be held remotely to transact the business listed in the agenda below.

AGENDA Chair's welcome and apologies for absence and explanation of the protocols associated with the meeting and restricted time limits

1. Declarations of interest in items on the agenda
2. To approve the minutes of the Ordinary Meeting held on 2nd March 2020 and recognition of the Summary of NPC Business Conducted in March document, circulated to the members 31/03/20
3. Agreement on approach to appointment of NPC officials normally carried out at AGM
4. Matters arising from previous meeting / Progress Reports
19/006–Update on public bus services: Services reduced or suspended – nothing to report
5. PACT Report – No meeting nothing to report
6. Roads and footpaths - DBC only carrying out emergency works
7. Environment Agency Matters – No response from the EA to the NPC request to resume the twice yearly meeting, nor to the NPC letter querying the impact of proposed EA works near Kent Beck and supply copies of various risk assessments.
8. Village Green
 - Flagpole now erected and four flags obtained (1No purchased, 3No donated)
 - Confirmation to whom the flagpole plaque of dedication/commemoration was to be addressed
 - Contravention of social distancing regulations including public seating
9. Planning
 - Applications received since last meeting:-
20/00270/FUL - Dinsdale Golf Club - Proposed shop, studio and driving range
 - KS had raised the question of the diversion of the right of way around the New Lane development with DBC who confirmed there remains a public footpath through the development
10. Risk Management
 - Because of restrictions arising from the virus, it had not been possible to carry out the Scheduled Inspections for March.
 - All outstanding defects had been closed and no new defects notices raised in April
 - Because of restrictions it had not been possible to complete the Annual “all risks” checklist for presentation at the May meeting. The clerk to liaise with the BMO and RMO to complete the outstanding tasks and schedule.
11. Finance
 - Annual Governance and Accountability Return. The accounts have been completed, signed off by P. Allan (internal auditor) and circulated to the members. The AGAR Part 2 has been received and will be completed and circulated to the members for agreement at the May meeting. A Declaration of Exemption is to be submitted to the external auditors and a period of 30 days for the Exercise of Public Rights agreed.
 - Payments made in April:- Elm Ridge (Compost) £40. Anticipated invoices in May – CLCA (Membership), Spanglefish (Website), Neasham Nurseries (flowers), NEAS (Defibrillator pads).
 - Anti-virus. AVG installed by NP. Slight conflict between AVG and Explorer. NP will resolve when restrictions eased, may need approval for donation to RR.

12. Ward Councillor Matters

12. Correspondence (all as circulated in April) **for information only** unless any member has a matter arising

- Email 01/04/20 from B Wrightson – Police notice regarding unnecessary travel
- Email 02/04/20 from NALC – Coronavirus regs update
- Email 02/04/20 from L Tostevin – suspension of Scarlet Band bus services
- Email 06/04/20 from NALC – Audit dates
- Email 06/04/20 from NALC – Chief Executive’s bulletin
- Email 08/04/20 from NALC – Zoom rates etc
- Email 09/04/20 from NALC – JPAG
- Email 14/04/20 from NALC – Chief Executive’s bulletin
- Email 15/04/20 from NALC – Zoom rates etc
- Email 17/04/20 from NALC – Legal briefing
- Email 20/04/20 from NALC – Chief Executive’s bulletin
- Email 21/04/20 from Mazaars – AGAR forms
- Email 23/04/20 from NALC – Remote meetings

13. Other village matters

- Broadband in Neasham
- Nomination of Sam Walters for “Best of Darlington” awards
- Grant application by NPC to TVNP unsuccessful
- Neasham Facebook page now online for parishioners
- The Parish Assembly will still be required when social distancing restrictions lifted
- Any other coronavirus issues

14. Date of next meeting Monday 1st June 2020 at 6.30pm.

John Walker

Clerk to Neasham Parish Council

Please note: Members of the public are entitled to access Parish Council Meetings as a non-participating attendee, unless confidential matters are under discussion and as this will be a “virtual” meeting, any member of the public wishing to attend should contact the Clerk for further information (*email: neashampc@gmail.com*). Members of the public wishing to speak on any matter during the meeting must give written notice to the Clerk or Chair at least 2 days prior to the meeting giving brief details. Members of the public may speak only at the invitation of the Chair.