

Copies of **Neasham Parish Council** minutes and agendas are available on the website at:

<http://www.parish-council.com/neasham>

You are hereby summoned to join a meeting of **Neasham Parish Council on Monday 1st June 2020 at 7.00 pm** to be held remotely to transact the business listed in the agenda below.

AGENDA Chair's welcome and apologies for absence and explanation of the protocols associated with the meeting and restricted time limits

1. Declarations of interest in items on the agenda
2. To approve the minutes of the Ordinary Meeting held on 4th May 2020, request by GCr for an amendment to the draft minutes as Appendix A (circulated separately).
3. Matters arising from previous meeting / Progress Reports
19/006–Update on public bus services: – nothing to report
4. PACT Report – *no meeting, but recent incident involving stolen quad bike.*
5. Roads and footpaths – LT reported the water seeping through the road on Neasham Hill to DBC Highways
6. Environment Agency Matters – No response from the EA regarding regular meetings, reminder sent by email, further reminder sent by email and hard copy 20/05/20. As no response by 28th May further letter to be sent to EA Newcastle office.
7. Village Green
 - Confirmation to whom the flagpole plaque of dedication/commemoration still to be addressed
 - Goal posts – a parishioner has generously agreed to have the goalposts reinstated at his own cost
 - Bus shelter– a parishioner has painted the gutters and downpipes, as he was painting his property
 - Flowers/tubs/planting up/watering
 - Broken wheel to water trolley, Chair contacting Screwfix with regard to repair.
8. Planning
 - Applications received since last meeting:-
None to date
 - Decisions received since last meeting
GCr produced copies of the formal Planning Application decision and Delegated Report in respect of Application 19/01156/CU, which had been noted as approved by DBC at the NPC May meeting.
(Minute note – works may need to be monitored against planning conditions imposed)
9. Risk Management
 - Because of restrictions arising from the virus, it has not been possible to carry out the Scheduled Inspections for March/April/May.
 - No defects outstanding defects, no new defects notices raised in May (possible retrospective defects notice in respect of the damage to the goal posts)
 - The annual “all risks” checklist has been completed and has been circulated for approval by the members, GCr proposes a a meeting between clerk and RMO to discuss review of Model Publications Scheme
 - List of volunteers
 - Response still awaited from EA, required to complete outstanding issues related to the Village Green PSRA
10. Finance
 - Following confirmation of the May minutes the Annual Governance and Accountability Return and Exercise of Public Rights can now be advertised and exemption certificate forwarded to auditors

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- Payments made in May:- CLCA (Membership) £107.45, Spanglefish (Website) £29.95, WEL Medical (Defibrillator pads) £46.68.
- Clerk's annual appraisal. Salary reviewed as NPC letter 13th August 2019
- Anti-virus. AVG installed by NP continues to be a slight problem and will need attention when the laptop can be taken to Noel.

11. Ward Councillor Matters

12. Correspondence (all as circulated in April) **for information only** unless any member has a matter arising

- Various emails from NALC re: coronavirus, CE's bulletin etc dated 4/6/7/11/12/18/22 May 2020
- Email 06/05/20 from CLCA – renewal of membership
- Email 19/05/20 from L Tostevin - Booking arrangements for visits to refuse tip

13. Other village matters

- Chairman's Annual Report
- Broadband in Neasham
- Defibrillator, new pads, monthly checklist and thanks to E Conlin
- Neasham Facebook page – any matters affecting NPC
- Reminder that there is still a requirement to hold a Parish Assembly this year
- Any other coronavirus issues

14. Date of next meeting Monday 6th July (time to be confirmed).

John Walker

Clerk to Neasham Parish Council

Please note: Members of the public are entitled to access Parish Council Meetings as a non-participating attendee, unless confidential matters are under discussion and as this will be a "virtual" meeting, any member of the public wishing to attend should contact the Clerk for further information (*email: neashampc@gmail.com*). Members of the public wishing to speak on any matter during the meeting must give written notice to the Clerk or Chair at least 2 days prior to the meeting giving brief details. Members of the public may speak only at the invitation of the Chair.

MINUTES OF NPC ORDINARY MEETING HELD 4th MAY 2020

APPENDIX A

Request by Cllr Crute for the following amendment to Minute 20/009

OMIT the words: *"It would require an amendment to the bye-laws to alter this, which is not worth pursuing as it is an onerous task."*

ADD the words: *"it would require a bye-law to prevent cycling on the flood bank or the village green. In the absence of any record of enforceable bye-laws, when we tried to introduce modern ones two or three years ago, we were discouraged by the Home Office from progressing the matter."*