

NEASHAM PARISH COUNCIL

(Copies of minutes and agendas are available on the website at <http://www.neashamparishcouncil.co.uk>)

You are hereby summoned to join a meeting of **Neasham Parish Council on Monday 1 February 2021 at 6.30 pm** to be held remotely to transact the business listed in the agenda below.

AGENDA.

1. Chair's welcome and apologies for absence.
2. Declarations of interest in items on the agenda.
3. To approve the minutes of the Ordinary Meeting held on 7 December 2020.
4. Matters arising from the previous meeting - None.
5. PACT Report – no meeting.
6. Roads and footpaths.
 - Review of any action required in respect of 3 open defect notices on road repairs previously referred to other authorities.
 - Proposed sign indicating “Public Footpath to Dibdale Road” adjacent New Lane development.
 - The road from Neasham Hill to Low Dinsdale is badly damaged and in one section is down to a single carriageway, which would appear to be caused by regular use by heavy goods vehicles.
7. Environment Agency Matters.

The Flood Risk Assessment for the Neasham Flood Defence Scheme flood bank has been received from Alex Haley (Environment Agency).
8. Village Green.
 - Identification numbering for village seats.
 - Proposal to provide a wild meadow area adjacent Kent Bridge.
 - Christmas celebrations including removal of lights.
9. Planning.
 - Applications received since the last meeting:-
20/01222/TF – Work to Willow tree, Wood View, Dinsdale Spa, DL2 1DJ **(No Comment)**.
 - Decisions received since the last meeting:-
20/00889/FUL- Development of Land opposite Sovereign House **(Refused)**
 - Update on un-authorized development and new access point into field opposite Euro Jag.
 - Darlington BC's Local Plan 2016-2036 has been submitted to Planning Inspectorate (See link for documents).
10. Risk Management.
 - 1 Scheduled Inspection due January (Christmas lights – post use) carried out by the Chair.
 - Third quarter Risk Management Report has been issued, no defects closed in January.
11. Website
 - Website sub group meeting had been held 10th December 2020 and a copy of the notes of the meeting circulated, together with LO9-18 NALC Guidance on Website Accessibility.
 - Two training days had been held 6th and 13th January by Adam Crute and provisional access to the site by Neasham PC granted.
 - Informal meeting 19th January between G Crute, H Crute and the clerk. Helen outlined the work on templates and styles for use on the new website. Vote of thanks due to Helen for all the hard work she has carried out on behalf of Neasham PC.

- Summary of the current position, changes to system incorporated in the design, date for going live and an assessment of the numbers of parishioners who may benefit.
- Consideration of separate email addresses for councillors.
- Documents circulated for approval at the February meeting:-
 - Cookie Policy.
 - Site Accessibility Report.
 - Accessibility Statement.
 - Accessibility Policy.
 - Disproportionate Burden Assessment.

12. Finance.

- Third quarter finance report was brought forward to end of November for budget purposes.
- The Precept request of £8034 was submitted to Darlington BC 10/12/20 and acknowledged.
- Approved payments made in December and January : J Walker Expenses (Zoom £14.39), J Walker (Salary/Expenses £453.24).HMRC (PAYE £113.40), J Walker (AC Media, Scanner for Chair, Zoom £712.38).
- VAT refund of £222.48 received from HMRC.
- Mandate form for change of a signatory on bank account received.

13. Ward Councillor Matters.

14. Correspondence (all as circulated December and January).

- Various emails from NALC regarding coronavirus, CE's bulletin, Changes rebuilding Communities, Guide to Community Businesses and Online Events dated 7, 9, 15, 15, 15, 17, 18 December 2020 and 5, 10, 11, 14, 19 19 and 20 January 2021 (for information only unless any member has a matter arising).
- Email 20/01/21 from NALC requesting participation in a survey on behalf of HM Land Registry.

15. Other village matters.

- Update on DTV International Airport as notes circulated.
- Broadband in Neasham.
- Complaint received from Christine Bayes regarding dog mess and offering to distribute a flyer.

16. Date of next meeting Monday 1 March 2021 (at 6.30pm).

John Walker
Clerk to Neasham Parish Council

Please note: Members of the public are entitled to access Parish Council Meetings as a non-participating attendee, unless confidential matters are under discussion and as this will be a "virtual" meeting, any member of the public wishing to access the meeting with ID 810 2359 4991 and Passcode 931260, however members of the public wishing to speak on any matter during the meeting must give written notice to the Clerk or Chair at least 2 days prior to the meeting giving brief details. Members of the public may speak only at the invitation of the Chair.